

Carrollwood Players Theatre
Board of Trustees Meeting Minutes
4333 Gunn Highway, Tampa FL 33618
by Zoom
November 29, 2022 7 PM

Board Members Present:

Sandy Cunnagin, Ann Lehman, Emilky Nettnin, Jim Russell, Judith Sachs, Pam Senk, Christine Smith, presiding

Staff Members Present:

David Fraga, Jim Russell

Members Absent:

Gabriela Guerrero, Chris Combie

I. Call to Order: 7:04 P.M.

II. Reports

a. **President:** Christine Smith - 1. Thanked and acknowledged the success of the Online Auction due to efforts by Jim and Emily; 2. Thanked and appreciated the financial team for their efforts to produce financial reports useful to managing and predicting our finances.

b. Vice President: Judith Sachs

Nothing to report.

c. Secretary: Chris Combie

Not present

d. Treasurer: Pam Senk - 1. checkbook balance of roughly \$9,000, lower than expected because of Arts Council's failure to deliver this quarter's grant payment; with auction and other income, we should be able to pay our bills. Cash flow continues to be important. **2.** Thanked Ann and her colleagues for donating the processions from the holiday show; Daytime Delusions also donated its proceeds.

e. Managing Director: Jim Russell - 1. Holiday online auction ran from Nov. 15 for one week. Great success from Emily with donations; to date we have raised over \$6,000, including \$3000 in support of the Breaker Board. **2.** Our breaker board is failing; an electrician got it fixed temporarily, it's not feasible to replace it now but it will need to be reviewed when Christmas Carol completes its run. **3.** "Guess Who's Coming to Dinner" has still not been fully cast; Jim will keep us updated.

f. Manager, Finance: David Fraga - no report in addition to Treasurer's report

g. Chair, Artistic Council: Ann Lehman - 1. Ann announced the 23-24 season selected by play-reading committee. **2.** Private groups will continue to consider holding events at CWP, including perhaps something on Valentine's Day.

III. Old Business

a. From previous meeting's minutes:

“Adding modifier to theatre's name:

i. “Community theater of Tampa”

ii. “Tampa's community theatre”

Changing name helps with (1) moving the theatre physically, and (2) welcoming show goes from other cities. The name change stresses the community theater goal, not a professional theatre group. Google Review referred to the theater as a professional theatre and not a community one. Name change would help allay confusion with the Carrollwood Cultural Center. Some opposition to adding a modifier to the current name. Managing Director will massage it to gradually convey the idea.

“Tampa's Community Theatre” is available on SunBiz.org. Sandy will investigate and check impacts to bylaws, etc.”

Sandy reported that she has the forms needed if we wish to adjust/change our name. Jim and Christine will discuss next steps on this.

b. Ann will organize an effort to review processes in Nancy Award voting and presentations. Chris Combie, Jim, Ann and Sandy will meet to discuss efficiency in voting process.

c. Emily expressed her plan to thank donors and review auction items, processes and plans for next year's auction.

d. Emily asked that the board act on her suggestion to provide some support for the Venice Theater that was devastated by Hurricane Ian. Pam moved that the 50/50 raffle proceeds for shows on December 17 be donated to the Venice Theater. Emily seconded the motion; it passed unanimously. An appropriate announcement will be made before the show.

IV. New Business - none

V. Adjournment: 8:28 P.M.

VI. Next Meetings: 7PM: January 24, March 28, 2023, May 23, June 25, 2023