

Carrollwood Players Theatre

Board of Trustees Meeting Minutes

4333 Gunn Highway, Tampa FL 33618

by Zoom

May 31, 2022 7PM

Board Members Present: C. Smith, Presiding; Z. Griswald, J. Sachs, P. Senk;

Staff: J. Russell, D. Fraga

I. Call to Order 7:04

II. Approval of Agenda and Minutes

III. Reports

a. President: Christine Smith - business cards

b. Vice President: Victoria Goins (excused)

c. Secretary: Judith Sachs - was acknowledged for stepping in to help out on Lickspittles

d. Treasurer: Pam Senk - new charts are designed to give a better overview; roughly \$9,000 in checking account; rent due next week; the patrons came through and bought advance season tickets; Pam thanked Jim for the good idea of selling the advance season tickets

e. Managing Director: Jim Russell: PRODUCTION: One Acts Festival is coming along, Odd Couple is also going well; about to post audition announcement for Forum; FUNDRAISING we brought in \$5100 in May for Month of giving, total of \$8,000 plus for the month. \$10,000 coming in from Jen Martin shortly, ticket sales are going well; Hillsborough County has an uptick in Covid but we won't change our policies. Auction is underway—it will be held August 15-31 “Fun in Florida; thanks to Judith for providing the software, FACILITIES: John replaced the door and ceiling tiles, thanks to Pam for funding those project; Jim is keeping track of issues in the plaza so that we can contest the CAM bill next year; BOARD DEVELOPMENT: we announced it on social media and we have some interesting; INTERNSHIP: Cynthia Yu will be our summer (“Yu”) will be coming for the second week of One Acts and she's going to work on social media, website and artspeople. Wedding Red Carpet; David is hosting,

Odd Couple: Judith Sachs is hosting (she will have New York type food)
f. Manager, Finance: David Fraga - Show reports: Too Much Light did well for a BB grossed \$2400; Mattress sales and concessions did in range and made \$9000; Clybourne Park made \$1285; Lickspittles cleared \$ _____. In April we lost \$9000, in March we only lost \$2,000, Financial report. New reports and projections will be based on 2019-20.

g. Chair, Artistic Council: Zach Griswold: Direction selection is complete for rest of the season and Forum; elections were held—Ann Lehman is the new chair ; Thomas and Penni will be stepping down from _____. Thomas will be getting the next season set up. Jim is already working on the next season. Cast and crew surveys will be going out shortly; Jen will be helping.

V. Old Business

New Business

V. Adjournment Meeting adjourned 8:07pm

VI. Next Meetings: August 23, 2022, September 27, 2022; November 22, 2022