

## Carrollwood Players Board of Directors Meeting SUMMARY

Meeting date: 6/30/15

1. It was decided that the Treasurer would use QuickBooks online for CWP accounting purposed for \$14.99 per month for one year. She is in the process of loading all financials into it from the past FY to aid any auditing.
2. Most of the PayPal monies were transferred to main bank account. Soon will be the final steps to close this account and open a non-profit account (tied to only CWP emails, not personal emails).
3. It was reported that our voicemail system was finally unlocked and reset. Checking voicemail and entering reservations rotation to begin immediately.
4. Facilities report: Do not move fire extinguishers, Fire inspection probable at the end of July, front door was replaced, Green Room plan approved, dressing room remodel underway, mouse family and nest were found in the old rugs piled under the Stage Manager's table (and removed).
5. Nominations report: Board unable to vote on candidate slate due to large number of abstentions required (no quorum). It was decided that the membership could elect up to six candidates for the board in varying term lengths. There were five applications submitted.
6. It was decided that for regular performances in the main theatre, CWP would no longer set out or sell the "green chair" seats. Reasons include: room capacity, royalties for specific number of seats and customers/actors dislike them.
7. Judith Sachs and Ann Lehman attended Arts Council Grant Workshop and are gathering necessary paperwork to pursue grants in the county.
8. Volunteer hours will begin being tracked once a specific tracking system is up and running.
9. The Board approved Eric Misener to work Box Office/
10. It was decided to use volunteersignup.org to manage our Front of House and Box Office shifts.
11. It was decided that starting with Fiddler on the Roof, we will offer Friday Family Night pricing: \$30 for 2 pack, \$55 for 4 pack, \$35 for 2 pack musical, \$65 for 4 pack musical (at least one child per adult for all packs).
12. It was decided to put a brochure box on theatre exterior.
13. Facility search report: Current location price will go up \$7/SF to \$18/SF. Committee has found several locations that may work below that price. They are also working with realtor and bank to see what purchasing options we may have.
14. It was decided that the proceeds and royalties from the 8/20/15 performance of And A World To Carry On would be split 50-50 between CWP and WMNF Radio.
15. It was decided that instead of a semi-permanent Nine and Numb banner in the black box, there would be a display in the lobby on a smaller scale, as well as a display for Murder for Hire Troupe.
16. It was decided that Show directors will no longer be required to become members.

17. It was decided that CWP pursue a change in producer for “Crimes of the Heart”.
18. It was decided that CWP award a scholarship to Justin Levine.
19. Everyone was reminded that the CWP calendar is a “booked space calendar”, take note of assigned location and do not use space or time that you have not reserved.
20. It was decided that there be a Facebook Committee, apart from Publicity committee and a \$50 a month budget was approved.
21. It was decided that each Board member be given one complimentary ticket, and one for a guest for every show. Tickets are not guaranteed and not transferable.